

Equality Impact Assessment (EIA) Form

Please read EIA guidelines when completing this form

1. Name of Service Area/Directorate

Name of Head of Service for area being assessed:Mark Averill
Directorate:Economy and Environment
Individual(s) completing this assessment:James Hughes
Date assessment completed:19 May 2022

2. What is being assessed

Activity being assessed (eg. policy, procedure, document, service redesign, strategy etc.)

The implementation of Moving Traffic Enforcement including the placing of cameras on the public highway to capture offences, then issue a Penalty Charge Notice to the registered keeper.

What is the aim, purpose and/or intended outcomes of this activity?

The core purpose of the UK Government is advancing the regulations nationwide, and the council is applying for the powers in order to reduce congestion, improve air quality, improve bus service reliability, and encourage cycling whilst promoting a generally safer environment for all road users.

Name of lead for activity

James Hughes

Who will be affected by the development and implementation of this activity?

- Service users
- Patients
- Carers
- Visitors
- Staff
- Communities
- Other: Members of the public

Is this:

- Review of an existing activity/policy
- New activity/policy
- Planning to withdraw or reduce a service, activity or presence?

What information and evidence have you reviewed to help inform this assessment? (name your sources, eg. demographic information for services/staff groups affected, complaints etc.)

Traffic Surveys

As part of the feasibility work prior to this decision, traffic surveys and consultancy advice has been obtained in order to assess the objectives, to understand the impact that increased enforcement could have on the highway network.

Summary of engagement or consultation undertaken (eg. who and how have you engaged with, or why do you believe this is not required)

A full public consultation has been undertaken for six weeks as required. It was published to the council's news items and social media accounts. During the consultation, 176 responses were received: a majority of 51% were in support of camera enforcement, and 43% opposed to it. Further analysis shows that the support increases among those that walk and cycle to 54%.

Summary of relevant findings

- 1) A large number of contraventions are currently occurring on existing restrictions.
- 2) Corrective action will improve highway traffic flow and safety.
- 3) A number of PCNs are likely to be issued to members of the public as a result of enforcement.
- 4) Using experience from the parking PCN process, there are already procedures in place regarding the debt management and debt vulnerability. There is also an appeal process for drivers who contest the PCN.

3. The impact of this activity

Please consider the potential impact of this activity (during development and implementation) on each of the equality groups outlined below. **Please tick one or more impact box below for each Equality Group and explain your rationale.** Please note it is possible for the potential impact to be both positive and negative within the same equality group and this should be recorded. Remember to consider the impact on staff, public, patients, carers, partner organisations, etc. in these equality groups.

Equality Group	Potential <u>positive</u> impact	Potential <u>neutral</u> impact	Potential <u>negative</u> impact	Please explain your reasons for any potential positive, neutral or negative impact identified
Age			✓	Some older drivers who may not understand Road Traffic rules, and have established habits in local areas and may be liable to receive a PCN.
Disability		✓		
Gender Reassignment		✓		
Marriage & Civil Partnerships		✓		
Pregnancy & Maternity		✓		
Race (including Travelling Communities and people of other nationalities)		✓		
Religion & Belief		✓		
Sex (including issues of safety and sexual violence)		✓		
Sexual Orientation		✓		
Other Vulnerable and Disadvantaged Groups (eg. carers,			✓	Some drivers may be vulnerable, due to economic deprivation. A court warrant may be necessary in order to collect outstanding PCNs.

Equality Group	Potential <u>positive</u> impact	Potential <u>neutral</u> impact	Potential <u>negative</u> impact	Please explain your reasons for any potential positive, neutral or negative impact identified
care leavers, homeless, social/ economic deprivation, etc)				
Health Inequalities (any preventable, unfair & unjust differences in health status between groups, populations or individuals that arise from the unequal distribution of social, environmental & economic conditions within societies)		✓		

What actions will you take to mitigate any potential negative impacts?

Potential negative impact	Actions required to reduce/ eliminate negative impact	Who will lead on action?	Timeframe
Some older drivers may not understand Road Traffic rules, and have established habits in local areas and may be liable to receive a PCN.	A local media / communications programme will be established to ensure that drivers are aware of existing restrictions, and what they mean. Six month period warning notices will be issued to drivers in the first instance upon enforcement.	James Hughes	2 weeks prior For 6 months from commencement
Some drivers may be vulnerable, due to economic deprivation. Some drivers may be vulnerable, due to economic deprivation. A court warrant may be necessary in order to collect outstanding PCNs.	Existing policy / practice for the management of parking PCN debts will be mirror for MTE enforcement. Enforcement Agents, acting on behalf of HC when collecting on Court Warrants, have established debt handling practices, including instructing a team that handles cases identified as vulnerable.	Stuart Cripps	On going

Where an impact on any of the Equality Groups is realised after the implementation of the project/service/policy, the commissioners and/or providers of the project/service/policy will seek to minimise the impact and carry out a full review of this EIA.

4. Monitoring and review

How will you monitor these actions?

<p>Review complaints regarding the number of PCNs and the manner in which they are issued and monitored. Further media can be circulated if necessary.</p> <p>Ongoing contractual requirements of the Enforcement Agents to be managed at performance / KPI meetings in relation to vulnerable debt management.</p>

When will you review this EIA? (eg in a service redesign, this EIA should be revisited regularly throughout the design & implementation)

Upon implementation.
During the six month warning notice period.
On deployment of further enforcement sites.

5. Equality Statement

- All public bodies have a statutory duty under the Equality Act 2010 to set out arrangements to assess and consult on how their policies and functions impact on the 9 protected characteristics.
- Herefordshire Council will challenge discrimination, promote equality, respect human rights, and design and implement services, policies and measures that meet the diverse needs of our service, and population, ensuring that none are placed at a disadvantage over others.
- All staff are expected to deliver services and provide services and care in a manner which respects the individuality of service users, patients, carers etc, and as such treat them and members of the workforce respectfully, paying due regard to the 9 protected characteristics.

Signature of person completing EIA

James Hughes

Date signed

19/05/2022